

**Form : B** ( Faculty / CAS / 2018/ L 10-11 to 11- 12 )



**CENTRAL UNIVERSITY OF KARNATAKA**  
**Kalaburagi, Karnataka**

Application form for promotion under Career Advancement Scheme (CAS) for teachers in all Schools of Central University of Karnataka (As per UGC Regulations 2018)

**For Promotion:**

- I. Assistant Professor (Academic Level 10) to Assistant Professor (Senior Scale/Academic Level 11)
- II. Assistant Professor (Senior Scale/Academic Level 11) to Assistant Professor (Selection Grade/Academic Level 12)

Application for promotion from Level \_\_\_\_\_ to Level \_\_\_\_\_

Name: \_\_\_\_\_

Department: \_\_\_\_\_

School: \_\_\_\_\_

Notification Reference No. \_\_\_\_\_ Date: \_\_\_\_\_

Date of Appointment: \_\_\_\_\_ Date of Confirmation: \_\_\_\_\_

Period of Assessment for promotion: From \_\_\_\_\_ to \_\_\_\_\_

Date of appearing before the last selection committee (if appeared) \_\_\_\_\_

Paste Self-attested  
Recent Passport Size  
Photograph

**NOTE: The Research scores claimed by the applicant must be based on objectively verifiable criteria, and supported with documentary evidence. Research scores that cannot be verified will not be considered. PLEASE READ THE INSTRUCTIONS FOR EACH CATEGORY CAREFULLY, AND FOLLOW THEM.**

**PART – A**

**GENERAL INFORMATION AND ACADEMIC BACKGROUND**

1.	Name (in Block Letters)	:	
2.	Category	:	
3.	Father's Name (in Block Letters)	:	
4.	Mother's Name (in Block Letters)	:	
5.	Date of Birth and Age	:	
6.	Gender	:	
7.	Nationality	:	
8.	Category (SC/ST/OBC/General)	:	
9.	Current Designation	:	
10.	Current Pay Scale & Grade Pay	:	
11.	Date of Confirmation of Present Post	:	
12.	Date of Initial Appointment and Stage with Pay Scale at CUK	:	
13.	Position, Stage and Grade Pay applied for	:	
14.	Date of Last Promotion	:	
15.	Date of Eligibility for Promotion	:	
16.	Address for correspondence (with Pin Code)	:	
17.	Permanent Address (with Pin Code)	:	
18.	Mobile Telephone Number	:	
19.	Landline Telephone Number (with code)	:	
20.	E-Mail ID	:	

**21. Academic Qualifications (Graduation onwards):**

<b>Qualifications</b>	<b>Department / University</b>	<b>Year of Passing</b>	<b>Marks Obtained /Out of Or CGPA Grade</b>	<b>Class with Percentage</b>
Graduate Degree (UG)				
Post Graduate Degree (PG)				
Integrated IMA/IMSc/IMS (UG-PG)				
M. Phil.				
Ph.D./D.Phil.				
Other qualifications (if any)				

**22. Record of academic service prior to joining the Central University of Karnataka (Please attach relevant certificates of service experience)**

Institution	Designation	Nature of appointment (Regular / Fixed term/ Temporary/ Ad-hoc/ Part-time)	Nature of Duties	Pay Scale / Pay band and AGP	Duration/Experience		Experience		Required minimum qualification for the post	Highest degree obtained at the time of appointment	Remarks	Encl. No.
					From	To	Year	Month				

**23. Record of service in The Central University of Karnataka from Date of joining as regular teaching faculty**

Level	Designation	Pay Scale and AGP	Duration		Experience		Remarks	Encl. No.
			From (dd/mm/yyyy)	To (dd/mm/yyyy)	Year	Month		
Level 10								
Level 11								
Level 12								
Please clearly specify the period of Leave Without Pay (LWP)								

24. Teaching Experience: P.G. Classes (in Years): \_\_\_\_\_  
 Integrated: IMA/IMSc (in years): \_\_\_\_\_  
 U.G. Classes (in Years) : \_\_\_\_\_  
 PhD course work : \_\_\_\_\_

**24. Research Experience (excluding duration of M.Phil / PhD)**

i. Total Number of years : years \_\_\_\_, : Period : Date from ..... to .....

a) Years spent in M. Phil. : \_\_\_\_\_

Period of M.Phil.		Name of Institute/ University	Research Topic (Dissertation)	Date of Notification of result conferring the degree	Encl. No.
From	To				
(1)	(2)	(3)	(4)		

b) Years spent in Ph.D. : \_\_\_\_\_

Period of Ph.D		Name of Institute/ University	Research Topic (Dissertation)	Date of Notification of result conferring the degree	Encl. No.
From	To				
(1)	(2)	(3)	(4)		

c) Post-Doctoral Research experience as research scientist, research associate etc. (in yrs):

ii. Years of Guiding Ph.D. / M. Phil. : Ph.D \_\_\_\_\_ M.Phil \_\_\_\_\_

iii. Total No. of papers Published: i. International Journals .....  
 ii. National Journals .....  
 iii. State level journals .....  
 Total .....  
 (Not abstract, but full paper only)

iv. Total No. of Conferences/Seminar/Workshop Attended  
 i. International: Attended ..... Attended and paper presented .....  
 ii. National : Attended ..... Attended and paper presented .....  
 iii. State Level:: Attended ..... Attended and paper presented .....  
 Total: Attended ..... Attended and paper presented .....

**25. Awards /Prizes/Honours/Recognitions :**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**26. Fields of Specialization in the Subject/Discipline**

a)

**Orientation/Refresher Course attended:** (Attach certificates)

Sr. No	Particulars	Place	Duration	Sponsoring Agency	Encl. No.
01					
02					
03					

**27. Any other Training Program/Summer School / Workshops/ QIP/ FIP etc attended:** (Attach certificates)

Sr. No	Particulars	Place	Duration	Sponsoring Agency	Encl. No.
01					
02					
03					

**28. Your vision for the Department /School:**

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**29. Your contribution to the Department /School / Discipline and University:**

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**30. Future Academic Development Plan for self as well as Department / School:**

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**31. Any other relevant information:**

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## **PART-B**

**Brief Note:** Based on the teacher's self-assessment, Grading criteria and Scores and or publications. The minimum Grading criteria and scores and or publications required by teachers from this category is different for different levels of promotion. The self- assessment grades, scores and or publications should be based on objectively verifiable records. It shall be finalized by the screening cum evaluation / selection committee. Universities may detail the activities, in case of institutional specificities as required, and adjust the weightage without changing the minimum total scores required.

**(As per UGC Regulations 2018, Appendix II, Table 1: Assessment Criteria and Methodology for University/College Teachers.)**

### **A: Teaching, Involvement in the University Students related Activities/ Research Activities\*:**

<b>1. <u>Teaching:</u> (Classes taught includes sessions on tutorials, lab and other teaching related activities) (Give semester-wise details, wherever necessary)</b>										
Sr. No	Academic Year	Semester	Teaching			% Claimed by the Candidate	Verified by the IQAC	Remarks	*Encl No.	
			Total Classes (hours) Assigned	Number of Classes (hours) Taught	Teaching= (Number of Classes Taught / Total Classes Assigned) X 100%					
1	Year 1	Odd Sem.								
		Even Sem.								
	Year 2	Odd Sem.								
		Even Sem.								
	Year 3	Odd Sem.								
		Even Sem.								
	Year 4	Odd Sem.								
		Even Sem.								
	Year 5	Odd Sem.								
		Even Sem.								
	Year 6	Odd Sem.								
		Even Sem.								
	<b>2. Involvement in the University Students related Activities / Research Activities:</b>									
	Sr. No	Academic Year	Semester	Activity			Claimed by the Candidate	Verified by the IQAC	Remarks	*Encl No.
1	Year 1	Odd Sem.	a. Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc.							

			b. Examination and evaluation duties assigned by the Department/School / university or attending the examination paper evaluation.					
			c. Student related co-curricular, extension and field based activities such as student clubs, career / student counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.					
			d. Organising seminars/ conferences/ workshops, other Department/ School / /university activities.					
			e. Evidence of actively involved in guiding Ph.D students.					
			f. Conducting minor or major research project sponsored by national or international agencies.					
			g. At least one single or joint publication in peer reviewed or UGC list of Journals.					
		Even Sem.	a. Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc.					
			b. Examination and evaluation duties assigned by the Department/ School / university or attending the examination paper evaluation.					
			c. Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.					
			d. Organising seminars/ conferences/ workshops, other Department/ School/ university activities.					
			e. Evidence of actively involved in guiding Ph.D students.					
			f. Conducting minor or major research project sponsored by national or international agencies.					
		Year 2	Odd Sem.	<i>As above Odd Sem. in Year 1</i>				
			Even Sem.	<i>As above Even Sem. in Year 1</i>				
Year 3	Odd Sem.	<i>As above Odd Sem. in Year 1</i>						
	Even Sem.	<i>As above Even Sem. in Year 1</i>						
Year 4	Odd Sem.	<i>As above Odd Sem. in Year 1</i>						
	Even Sem.	<i>As above Even Sem. in Year 1</i>						
Year 5	Odd Sem.	<i>As above Odd Sem. in Year 1</i>						
	Even Sem.	<i>As above Even Sem. in Year 1</i>						
Year 6	Odd Sem.	<i>As above Odd Sem. in Year 1</i>						
	Even Sem.	<i>As above Even Sem. in Year 1</i>						

\* Should be claimed by the applicant with supporting documents.

**Research Papers in Peer-Reviewed or UGC listed Journals**

Sr. No.	Title of the Research Paper	Name of the Journal	Vol., PP No. & Year	Impact Factor*	Type of Authorship (First author/corresponding author/Principal/co-author)	Sr. No. in UGC listed Journals	Claimed Score	IQAC Verified Score	Encl. No.

**1. Publications (other than Research papers)**

Sr. No.	Title of the Book	Author	Co-Author(s)	Name of the Publisher, Month, Year	ISBN / ISSN	Claimed Score	IQAC Verified Score	Encl. No.
<b>(a) Books authored which are published by:</b>								
<b>International publishers</b>								
<b>National publishers</b>								
<b>Chapter in Edited Book</b>								
<b>Editor of Book by International Publisher</b>								
<b>Editor of Book by National Publisher</b>								
<b>(b) Translation works in Indian and Foreign Languages by qualified faculties</b>								
<b>Chapter or Research paper</b>								
<b>Book</b>								

**Note:** Attach front, index and back pages justifying the claim showing the ISBN/ISSN No.

**2. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula.**

Sr. No.	Activity*	Claimed Score	IQAC Verified Score	Encl. No.
<b>(a) Development of Innovative pedagogy</b>				
<b>(b) Design of new curricula and courses</b>				



<b>(c) MOOCs</b>			
<b>Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)</b>			
<b>MOOCs (developed in 4 quadrant) per module/lecture</b>			
<b>Content writer/subject matter expert for each module of MOOCs (at least one quadrant)</b>			
<b>Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)</b>			
<b>(d) E-Content</b>			
<b>Development of e-Content in 4 quadrants for a complete course/e-book</b>			
<b>e-Content (developed in 4 quadrants) per module</b>			
<b>Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)</b>			
<b>Editor of e-content for complete course/ paper /e-book</b>			

\* Each activity should be claimed by the applicant with supporting documents.

### **3. (a) Research Guidance**

#### **Ph.D. awarded / Thesis submitted\***

Sr. No.	Name of the Scholar	Title of the Thesis	Awarded / Thesis submitted	University	Month and Year	Claimed Score	IQAC Verified Score	Encl. No.

\* Submit Ph.D. Notification/Certificate of Submission

#### **M.Phil./P.G. awarded \***

Sr. No.	Name of the Scholar	Title of the Dissertation/Thesis	M.Phil. / P.G.	University	Month and Year	Claimed Score	IQAC Verified Score	Encl. No.

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\* Submit M.Phil./P.G. Notification /Certificate of awarded

**(b) Research Projects Completed**

Sr. No.	Title of the Project (More than 10 lakhs)	Names of PI and co-PI	Funding Agency	Grant Sanctioned	Duration		Claimed Score	IQAC Verified Score	Encl. No.
					From	To			
Sr. No.	Title of the Project (Less than 10 lakhs)		Funding Agency	Grant Sanctioned	Duration		Claimed Score	IQAC Verified Score	Encl. No.
					From	To			

**(c) Research Projects Ongoing:**

Sr. No.	Title of the Project (More than 10 lakhs)	Names of PI and co-PI	Funding Agency	Grant Sanctioned	Duration		Claimed Score	IQAC Verified Score	Encl. No.
					From	To			
Sr. No.	Title of the Project (Less than 10 lakhs)		Funding Agency	Grant Sanctioned	Duration		Claimed Score	IQAC Verified Score	Encl. No.
					From	To			

**(d) Consultancy**

Sr. No.	Title and Nature of the Project	Agency to it is offered	Grant Component	Duration		Claimed Score	IQAC Verified Score	Encl. No.
				From	To			

**4. (a) Patents**

Sr. No.	Details of Patent including names of authors	International/ National	Year	Claimed Score	IQAC Verified Score	Encl. No.

**(b) \*Policy Document (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)**

Sr. No.	Details of Policy Document	International / National / State	Year	Claimed Score	IQAC Verified Score	Encl. No.


**(c) Awards/Fellowship**

Sr. No.	Name of the Award / Fellowship	Awarding Institute/ Organization	International/ National /	Date Awarded	Claimed Score	IQAC Verified Score	Encl. No.

5. **\*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)**

Sr. No.	Title	Name of the Event	Organiser / Institute	Duration	Invited/Oral/Poster	International (Abroad)/ International (within country) / National / State / University level	Claimed Score	IQAC Verified Score	Encl. No.

Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.

**Applicant Claimed Score**

Summary of Total Claimed Score (1+2+3+4+5+6)							
Assessment Period from _____ to _____							
Year	Claimed Score						Total Claimed Score
Entire Assessment Period	1	2	3	4	5	6	
from _____ to _____							
<b>Total Claimed Score</b>							

**IQAC Verified Score**

Summary of Total Claimed Score (1+2+3+4+5+6)							
Assessment Period from _____ to _____							
Year	Claimed Score						Total Claimed Score
Entire Assessment Period	1	2	3	4	5	6	
from _____ to _____							
<b>Total Claimed Score</b>							

**Declaration**

I, \_\_\_\_\_ hereby solemnly certify that the information provided in this application form is true and correct to the best of my knowledge and belief.

**Place :**

**Signature of the applicant** \_\_\_\_\_

**Date :**

**Designation**

**Forwarded by:**

**Head of the Department**

**Dean**

**Department of .....**

**School of .....**